

CURRICULUM VITAE

GRACE MELVILLE

graceamelville@gmail.com

DUAL US & UK CITIZEN

EXPERIENCE

FREELANCE SCREENWRITER [CURRENT]

[Freelance screenwriter](#) with scripts solicited by numerous UK production companies, including Green Acre Films, Lammas Park, and Studio Canal. Essential skills include script writing and editing, narrative development, analysis of screen and entertainment trends, optimization of industry-standard software such as Final Draft and Final Cut Pro, and self-motivated commitment to TV and Film production. Notable accolades include placements in the Austin Film Festival Script Competition 2023 and Final Draft's Big Break 2023.

FREELANCE SCRIPT CONSULTANT [CURRENT]

Freelance script consultant offering industry standard coverage, project development, script reading, and editing services. Experience includes script consultancy on the Southwark Council's 2023 'Through Her Eyes' campaign, (produced by NICE AND SERIOUS PRODUCTIONS) aimed towards raising awareness of violence and harassment experienced by women and girls, as well as private consultancy for production companies and artists.

ACTOR AT STEWART TALENT NEW YORK [MAY 2018 –] REPRESENTED BY BONNIE SHUMOFSKY BLOOM

Signed professional actor at Stewart Talent, New York City. Role required in-depth script analysis, video editing, organisation, networking, and communication. Accumulated extensive on-set experience on independent films, television, web shorts, commercials, live television, and voiceover. Acting resume is available upon request.

TEACHING ASSISTANT AT NEW YORK UNIVERSITY'S TISCH SCHOOL OF THE ARTS [AUGUST 2017 TO AUGUST 2018]

Teaching assistant at New York University's Stonestreet Studios Film & TV Production Advanced Training Programme. Responsibilities included introducing students to screenwriting, story development, and low-budget film production and video editing using Final Cut Pro, coaching students in industry-standard script formatting, coverage, analysis, and narrative structure. Required proficient use of development software.

OTHER WORK EXPERIENCE INCLUDES

Head Hostess at B BAR AND GRILL, New York City [2018 to 2020]

Luxury Retail Associate at BILLY REID BOND ST, New York City [2017 to 2018]

Host at MOMOFUKU SAAM BAR, New York City [2016]

Scooper at MORGENSTERN'S FINEST ICE CREAM [2015]

Box Office/House Management at ATLANTIC ACTING COMPANY [2014 to 2015]

EDUCATION

MA SCREENWRITING, UNIVERSITY OF THE ARTS LONDON [2021 to 2022]

Graduated with distinction from the esteemed Screenwriting MA at LCC. The course is a fulltime, intensive programme that prepares writers creatively and professionally for the Film & TV industry from writing and development to script editing.

BFA DRAMA, TISCH SCHOOL OF THE ARTS, NEW YORK UNIVERSITY [2014 to 2018]

Atlantic Theater Company Acting School (primary training)

Stonestreet Screen Acting & Production Studios (advanced training)

University College London (academic semester abroad)

INTERNATIONAL BACCALAUREATE, ATLANTA INTERNATIONAL SCHOOL, USA

Atlanta International School is a non-profit international IB World school, featuring high academic standards and immersive language programmes.

RECENT ACCOLADES

HOUSE ON FIRE [HOUR-LONG TV DRAMA PILOT]

Finalist – Los Angeles International Screenplay Awards 2023

Quarterfinalist – Final Draft's Big Break 2023

Winner – Screenwriters & Co International Festival 2023

Quarterfinalist – ScreenCraft Screenwriting Fellowship 2023

THIS VAST WILDERNESS [HOUR-LONG TV COMEDY PILOT]

Shortlist – Austin Film Festival's AMC One-Hour Pilot Award

Semi-finalist – Austin Film Festival Script Competition 2023

Semi-finalist – Outstanding Screenplays Pilot Competition 2023

Semi-finalist – Filmmatic Drama Screenplay Awards 2023

WRITING CREDITS

Through Her Eyes (Short)	Contributing Script Editor	Nice and Serious Productions
MASK (Short)	Consulting Editor	Dir. Jason David
The Ruler (Short)	Writer	Dir. Jack Casey
Free as a Bird (Sketch)	Writer	Dir. Gary Bennett
Interned (Web Short)	Contributing Writer	Dir. Gil Zabarksy
Speed Dating (Web Short)	Writer/Creator/Director	Prod. Stonestreet Studios
Speed Dating II (Web Short)	Writer	Prod. Stonestreet Studios
Community Table (Web Short)	Script Editor	Dir. Joeley Pulver

SKILLS

- Dual UK/US citizenship and right to work with extensive knowledge of respective industries and trends
- Screenwriting
- Script Editing
- Industry standard coverage and script analysis
- Keen knowledge of and interest in local, national, and international film & television festivals, schemes, competitions, and programmes
- Passion for previous, current, and future film, television, and theatre production, events, and projects
- On set experience in production, performance, and directorial roles
- Web design
- Adobe Premiere, Final Draft, Final Cut Pro, CELTX, StudioBinder, Kickstarter, IndieGoGo, Writer Duet
- Microsoft Office and Google Workspace
- Hospitality and client engagement
- Extensive experience working discretely with high-profile clientele
- Customer service and sales at luxury brands
- Experience in leadership and team roles
- Strong independent and collaborative work ethic
- Social media management and marketing
- Outstanding organizational skills
- Excellent communication & EQ