

# CURRICULUM VITAE

GRACE MELVILLE

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London – New York – Atlanta

## EXPERIENCE

### **FREELANCE SCREENWRITER [CURRENT]**

[Freelance screenwriter](#) with multiple scripts solicited by numerous UK production companies, including Green Acre Films, Lammas Park, and Studio Canal. Essential skills include script writing and editing, narrative development, analysis of screen trends, optimization of industry standard software such as Final Draft and Final Cut Pro, self-motivated commitment to Television and Film production.

### **FOUNDER & PRINCIPAL, GAM PRODUCTIONS LTD [CURRENT]**

Founder and creator of [GAM Productions](#), a female-led production company dedicated to creating intersectional work. Responsibilities include financial management, screenwriting and creative development, team management, administration, and production (acquiring film insurance, location scouting, budgeting, casting, research, and outreach.)

### **FREELANCE SCRIPT EDITOR, NICE AND SERIOUS PRODUCTIONS [2022]**

Adjunct freelance script editor for the Southwark Council's 2023 [Through Her Eyes](#), a campaign to raise awareness of male violence towards women and girls. Developed existing script outline and refined project to accurately reflect the lived experiences of victims of harassment.

### **ACTOR AT STEWART TALENT NEW YORK [MAY 2018 TO DECEMBER 2022]**

#### **REPRESENTED BY BONNIE SHUMOFSKY BLOOM**

Signed professional actor at Stewart Talent, New York City. Role required in-depth script analysis, video editing, organisation, networking, communication. Accumulated extensive on-set experience on independent films, television, web shorts, commercials, live television, and voiceover.

### **TEACHING ASSISTANT AT NEW YORK UNIVERSITY'S TISCH SCHOOL OF THE ARTS**

#### **[AUGUST 2017 TO AUGUST 2018]**

Teaching assistant at New York University's Stonestreet Studios Film & TV Production Advanced Training Programme. Responsibilities included introducing students to screenwriting, story development, and low-budget film production and video editing using Final Cut Pro. Coaching students in industry standard script formatting, coverage, analysis, and narrative structure. Proficient use of development software.

### **OTHER WORK EXPERIENCE INCLUDES**

Head Hostess at B BAR AND GRILL, New York City [2018 to 2020]

Luxury Retail Associate at BILLY REID BOND ST, New York City [2017 to 2018]

Host at MOMOFUKU SAAM BAR, New York City [2016]

Box Office/House Management at ATLANTIC ACTING COMPANY [2014 to 2015]

## EDUCATION

### **MA SCREENWRITING, UNIVERSITY OF THE ARTS LONDON [2021 to 2022]**

Graduated with distinction from the esteemed Screenwriting MA at LCC. The course is a fulltime, intensive programme that prepares writers creatively and professionally for the Film & TV industry from writing and development to script editing.

### **BFA DRAMA, TISCH SCHOOL OF THE ARTS, NEW YORK UNIVERSITY [2014 to 2018]**

Atlantic Theater Company Acting School (primary training)

Stonestreet Screen Acting & Production Studios (advanced training)

University College London (academic semester abroad)

### **INTERNATIONAL BACCALAUREATE, ATLANTA INTERNATIONAL SCHOOL, USA**

Atlanta International School is a non-profit international IB World school, featuring high academic standards and immersive language programmes.

## RECENT ACCOLADES

### HOUSE ON FIRE [HOUR-LONG TV DRAMA PILOT]

Quarter-finalist – ScreenCraft Screenwriting Fellowship 2023

Finalist – Screenwriters & Co International Festival 2023

Finalist – SWN TV Screenplay Competition 2023

Semi-finalist – London International Screenwriting Competition 2023

## WRITING CREDITS

Through Her Eyes (Short)	Contributing Script Editor	Nice and Serious Productions
Through Train (Short)	Writer/Executive Producer	GAM Productions
The Beagle (Short)	Writer/Director	GAM Productions
Free as a Bird (Sketch)	Writer	Stonestreet Studios
Interned (Web Short)	Contributing Writer	Stonestreet Studios
Speed Dating (Web Short)	Writer/Creator	Stonestreet Studios
Speed Dating II (Web Short)	Writer	Stonestreet Studios
Community Table (Web Short)	Script Editor	Joeley Pulver

## SKILLS

- Dual UK/US citizenship and right to work
- Screenwriting
- Script Editing
- Industry standard coverage and script analysis
- Keen knowledge of and interest in local, national, and international film & television festivals, schemes, competitions, and programmes
- Passion for previous, current, and future film, television, and theatre production, events, and projects
- On set experience in production, performance, and directorial roles
- Web design
- Adobe Premiere, Final Draft, Final Cut Pro, CELTX, StudioBinder, Kickstarter, IndieGoGo, Writer Duet
- Microsoft Office and Google Workspace
- Hospitality and client engagement
- Extensive experience working discretely with high-profile clientele
- Customer service and sales at luxury brands
- Experience in leadership and team roles
- Strong independent and collaborative work ethic
- Social media management and marketing
- Outstanding organizational skills
- Excellent communication & EQ